

CHANTAL FILSON

CONTACT

CLFILSON@GMAIL.COM

818.269.4145

SKILLS

- PowerPoint
- MS Word
- Excel
- Outlook Express
- Google Drive
- Dropbox
- Asana
- Mailchimp
- Wix
- Ticket Tailor
- Copywriting
- Design & Development
- Client relations
- Scheduling
- Event planning
- Production/Coordinating
- Zoom videoconferencing
- Social media/Promotions

EXPERIENCE

SUPERVISOR, COSTUME DEPARTMENT

GENESEE COUNTRY VILLAGE

JULY 2022-MAY 2023

- Staffing, scheduling, purchasing, sourcing
- Programs, teaching, lectures, tours, fabrication, marketing
- Created & ran Costume Lab program

FOUNDER/DEAN, COSTUME ON

LIVE ONLINE CONFERENCE/MAY 2020-ONGOING

WWW.COSTUMEON.COM

- Staffing, scheduling, ticketing, website design, marketing, customer support, design

EVENT/MEDIA/PERFORMANCE

1996-2022

WWW.CFILSON.COM

- Design, development, fabrication & quality control, staffing, scheduling, event prep
- Purchasing, budget reports, sourcing
- Production meetings, presentations, client relations
- Rentals, vendors, coordinating

MANAGER, SOFT GOODS/WARDROBE

GLOBAL EFFECTS/FEB-MAY, 2021

WWW.GLOBALEFFECTS.COM

- Department manager, project management, staffing, scheduling, fabrication, design

EDUCATION

BACHELOR OF ARTS (ENGLISH LITERATURE)

SKIDMORE COLLEGE 1991-1995